



# Food Truck & Food Vendor Reservation form

August 8, 2020

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## Event Location

Plymouth Municipal Airport

246 S Meadow Road, Gate 2, Plymouth, MA 02360

Event Hours: 10am - 3pm

Set up: 8am - 10am (may request earlier set up time)

Tear down: After 3pm when event has ended.

Vendor should vacate the airport by 6pm.

Estimated Attendance: 3200 - 5000

## Welcome

Greetings! Please review the information below carefully and contact the air show team with any questions regarding the 2020 Plymouth Air Show. Spaces are very limited and will be filled on a first come first serve basis. Please make sure to complete all pages on this reservation form.

## Directions

This form must be completed and mailed or emailed to the air show's attention by June 30, 2020. Payment must be made at the time of reservation.

## Prices

Food truck or food vendor 10' x 10' or greater in size: \$325 each

Ice cream / slush truck, ice cream cart: \$175 each

Other small food/beverage cart under 10' x 10' in size: \$175 each

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## FOOD & ICE CREAM VENDOR INFORMATION

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

How you'd like company name to be listed on website: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Dimensions: \_\_\_\_\_ (width) x \_\_\_\_\_ (length)

Style: (circle one): tent / food truck / van / trailer / cart / other \_\_\_\_\_

### PAYMENT INFORMATION

\_\_\_\_ Check payable to Plymouth Aero Club      \$\_\_\_\_ Enclosed

\_\_\_\_ Credit Card (or Paypal) payment may be made online on Paypal.com to  
[plymouthaeroclub@gmail.com](mailto:plymouthaeroclub@gmail.com)      \_\_\_\_ Payment made on paypal.com

Mail form and payment info to:

Plymouth Aero Club

Attn: Air Show Food Vendor

246 S Meadow Road, Box 10

Plymouth, MA 02360

Or email to: [2020airshow@plymouthairshow.com](mailto:2020airshow@plymouthairshow.com)

**SALES TAX:** Each Vendor will be responsible for collecting sales tax as required by the Commonwealth of Massachusetts. You **MUST** include your MA Tax ID # or Social Security # on this Reservation Form. Failure to provide this information at time of reservation forfeits Vendor's admittance into the 2020 Plymouth Air Show.

**MA Tax ID #** \_\_\_\_\_ **or Social Security #** \_\_\_\_\_

Plymouth Air Show 2020, 246 S Meadow Road, Box 10, Plymouth, MA 02360  
[www.PlymouthAirshow.com](http://www.PlymouthAirshow.com)

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**PERMITS:** Food Vendors are responsible for obtaining any Health Inspection Applications and compliance certificates and guidelines through the Town of Plymouth Health Department, which can be reached at 508-747-1620 x119 (M-Th). A copy of this permit must be sent to the Plymouth Aero Club by July 15, 2020

Should a permit not be obtained & received, food vendors will be subject to fines and/or removal from the event. All generators and converters MUST be inspected by the Plymouth Fire Department which must be contacted in advance at 508-830-4213.

**PARKING:** There is ample parking for vendors with additional vehicles in close proximity to the ramp location if needed.

**CLEANLINESS:** Vendors must be kept clean and in good order by vendor. Vendors must clean space at the close of the air show. The air show clean up team can handle a limited amount of garbage at the close of the show. If there is garbage that you are not able to take with you, please leave it in a tied garbage bag and we will dispose of it for you after the event.

**INVENTORY RESTRICTIONS:** Vendors shall sell only food and drink items specified on the Food Truck & Vendor Space Inventory Form. No vendor can sell or distribute food or beverages without the express written consent of the Plymouth Air Show so that the food offerings at the event are a variety for spectators to choose from.

**ELECTRICITY:** There is no electrical access on the ramp at the Plymouth Air Show. The use of generators and converters will be reviewed by the air show. **Any and all generators and converters MUST be inspected by the Plymouth Fire Department which must be contacted in advance at 508-830-4213.**

**SPACE ASSIGNMENTS:** All spaces are allocated on a prepaid, pre-assigned basis only. Vendor shall not, without prior consent of the Plymouth Air Show, assign or sublet space, or any part thereof, or remove its display before official closing of the event. Spaces are assigned on a first come first serve basis upon arriving at the event.

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**MARKETING:** To assist in marketing your participation in our event, please email a digital photo of your truck / tent / set up, that we can include in our materials (2020airshow@plymouthairshow.com).

**VENDOR CANCELLATION POLICY:**

- If cancellation BY VENDOR occurs prior to March 8, 2020, the entire amount will be refunded.
- If cancelled BY VENDOR after March 8th and before July 8th 2020, the Plymouth Air Show will retain 50% of the entire amount paid to date to the Plymouth Aero Club
- If cancelled by VENDOR after July 8th, 2020, the entire amount paid to date to the air show by the vendor shall be retained by the Plymouth Air Show.
- Should exhibitor choose not to occupy their space for any reason, but event activities are still taking place, no refund will be issued.

The retained amount shall be liquidated damages for the direct and indirect costs incurred by the Plymouth Air Show for organizing, setting up and providing space for exhibitor's withdrawal including reletting the space. All cancellations must be in writing.

**EVENT CANCELLATION POLICY:**

This is a rain or shine event. If the event is cancelled at any time due to nature or other Act of God, no refund will be issued and your payment will be considered a donation to the Plymouth Aero Club. It is an allowable deduction as we are a 501(c) (3) charitable organization (Plymouth Aero Club Tax ID: 22-2544931).

Exhibitors will be notified of event changes due to nature/Act of God via email. Updates will also be posted on the event website [www.plymouthairshow.com](http://www.plymouthairshow.com). Exhibitors will not be notified by phone. Should exhibitors receive no email update or no website updates, event will proceed as scheduled.

**ACCEPTANCE:**

Upon receiving your application and payment and if the food vendor spaces have been filled, your payment will be refunded in full.

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Upon acceptance in writing of this contract by the Plymouth Air Show, this shall be a binding and enforceable contract. By accepting this contract and providing payment in full, the exhibitor agrees to all terms, conditions and rules described. The Plymouth Air Show must have a signed agreement and full payment prior to the event opening.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOOD TRUCK & FOOD VENDOR SPACE INVENTORY FORM**

Below, please list ALL food and beverages you wish to sell, by priority, with a price for each item. Failure to describe ALL products to be sold means you will NOT be allowed to sell those items in your space during the Plymouth Air Show. Food items and prices cannot be changed after the Food Vendor Reservation Form is signed. If necessary, attach additional sheets.

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you!